

Online Final Registration Guidelines for Probation Students
FALL 2025-26 (Except Law/ Pharm)

Probation students can apply online for Final registration according to the Final registration schedule.

1. As a probation student, you are unable to confirm final registration without the probation department's consent. Apply first for Final Registration from your portal. Follow the following steps:
2. [Step 1](#): Log in to AIUB Portal (<https://portal.aiub.edu>) for online final registration.
3. [Step 2](#): Click on the “Go to Registration” button.
4. [Step 3](#): Click on the “Apply here” button, you must wait for the approval of the probation department
5. [Step 4](#): You must wait for the probation department's clearance if the application was submitted successfully
6. [Step 5](#): The “next” button will appear if your application is accepted. Go and meet your respected advisors to confirm the Final Registration
7. [Step 5](#): If your application is denied, you will see instructions from the Office of Probation and follow the instructions accordingly.

Probation students cannot confirm their final registration by themselves, their registration will be confirmed with the help of their department’s below-mentioned advisors

Only for Probation Students

The following schedule and venues will be allocated for on-campus registration in the presence of the following Faculty Members (Advisors)

Date: OCTOBER 12, 2025 – OCTOBER 16, 2025, Time: 10 AM – 4 PM

Dept.	Name of the Advisor	Room No	Email
EEE	Sadia Yasmin	9308K	sadia@aiub.edu
COE	Abir Ahmed	DN0319	abir.ahmed@aiub.edu
IPE	Dr. Md. Ehasanul Haque	9308B	ehasanul@aiub.edu
Architecture	M. Arefeen Ibrahim	42D03	arefeen@aiub.edu
CSE, DS, CNCS	Mr. Sharfuddin Mahmood	DNGA12	smahmood@aiub.edu
	Tofayet Sultan	DN0127D	tofayet@aiub.edu
	Samiha Islam Abrita	DN0621	abrita@aiub.edu
	Mirza Asif Mahmud	DN0527A	mirza.asif@aiub.edu
BBA	Mr. Siam Mohammad	42A01	siam.mohammad@aiub.edu
	Quazi Nur Alam	42C14	nur.alam@aiub.edu
MBA & EMBA	Dr. Partha Prasad Chowdhury	42A09	partha.p@aiub.edu
Economics	Dr. Faria Sultana	41C13	farias@aiub.edu
English	Md. Hamidul Haque	41A03	hamidhaq@aiub.edu
MMC	Rani Ellen V. Ramos	41B16	rani.ramos@aiub.edu

Note: If anyone fails to complete and confirm the registration within the published schedule, a late registration fine will be applicable.

Office of Probation

Registrar Building (Annex-8)

Email: probation@aiub.edu

Hotline: 01844115008